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| **LA Co. Career Pathways Partnership Meeting** | | | | |
| **Minutes – March 20, 2024** | | | | |
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| **Last Name** | **First Name** |  | **Last Name** | **First Name** |
| Bermudez | Linda (K14 Tap) |  | Najar | Bonny (LBCC K12) |
| Brach | Eric (LATTC) |  | Nazarian | Joanne (LASC) |
| Castellon | Carlos (PCC) |  | Orozco | Citlaly (LBCC) |
| Dean | Michael (Santa Monica K12) |  | Patron-Cuevas | Karen (Cerritos K12) |
| Diaz | Anabel (LAMC) |  | Reinhart | Monica (El Camino K12) |
| Duran | Isabel (LACC K12) |  | Ruiz | Sabrina (GCC) |
| Eddington | Lyla |  | Sandoval | Maricela (El Camino) |
| Files | Sylvia (LAHC) |  | Santiago | Giovanna (PCC K12) |
| Fox | Judy (LARC) |  | Taranto | Anthony (Redondo Unified) |
| Gonzalez | Alejandra (GCC) |  | Trejo-Torres | Jacquelyn (ELAC K12) |
| Iniguez | Ana (LAMC) |  | Weislein | Kathleen (West LA) |
| Island | Tiffany (Compton K12) |  | Zambrano | Alicia (Compton) |
| Kahwajian | Raffi (LATTC) |  | Carillo | Felix (Azusa High) |
| Leon-Vazquez | Maria (Santa Monica) |  | Murillo | Guadalupe (PCC) |
| Lopez | Alicia (Citrus) |  | Harris | Jonathan (LACC) |
| Makijan | Dr.Narineh (LARC) |  | Pasillas | Lupe (LBCC) |
| Marquez | Monica (Citrus K12) |  | Tupua | Looloo (LBCC) |
| Marsano | Candice (Rio Hondo K12) |  | Cobbs | Anthony (LA County) |
| Martinez | M.Lea (Rio Hondo) |  |  |  |
| Medina | Rio (Rio Hondo) |  |  |  |
| Mulcahy | Christina (Cerritos) |  |  |  |

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| Agenda | Discussion | Follow-up |
| I. Introductions and Goal of Meeting: Dr. Lyla Eddington, Ed.D., RN, Project Lead, and Dr. Narineh Makijan | * Lyla emphasized that the Career Pathways Partnership Project is funded by SWF Regional funds; focuses on Kw14 pathway alignment and strong workforce outcomes. * Dr. Narineh Makijan discussed the regional plan on LARC website 2023-2024, which contains data regarding LA County and details on the impact on students being employed and their success in education. |  |
| II. Approval of Minutes - December 23 Meeting Minutes | * Meeting minutes approved unanimously by everyone in attendance. |  |
| III. Preparation for May 20-23, 2024, UCLA Conference Center Retreat: ***Influencing, Evaluating & Planning*** | * Lyla/Linda will discuss what will need to be done/what will be focused on at the Arrowhead retreat.   Main Objectives to be focused on at retreat:   * Objective 1: Build new pathways * Objective 2: Build new noncredit-to-credit career pathways * Objective 3: Incorporate work-based learning strategies along the entire career pathway * Objective 4: Ensure Every student graduates with 12 college units, and recruit and retain underperforming HS students.   The following data will be reviewed by the CPS with their K12 PC partner:   * Status of Implementation. Where are we not achieving success? * Number of students who got credit from articulation/CTE dual enrollment and non-CTE enrollment. * CTE Matrix – how many Articulated Courses, DE Courses, and Noncredit courses are part of each of the CTE Pathways. * CPS/K12 coordinators must bring all necessary documents to the Arrowhead retreat as we will not be providing them once at the retreat. | -Arrowhead forms are due, so whoever is left needs to email Jubilee ASAP.  -LAUSD invitations for the retreat will be sent as well.  -LA Career Finder Form due April 15th |
| IV. Demonstration of Digital Course Connect and Student Credit by Exam Software – (Jon Cornelison, Sector Point, and Alicia Lopez, Career Pathway Specialists, Citrus College) | * Jon begins to review a completely digital new system and explains the process for CPS/K12 partners. * Jon showcases new features for credit tracking. Demo site of Rio Hondo articulation CTE, new teacher dashboard with school and articulated courses. * Alicia Lopez (Citrus College CPS) has been utilizing the new program and explains her experience. She likes that the articulation agreements happen faster, no more scanning and printouts, less cumbersome. All in one, less confusion. * Electronic workflow. Ease of access, all info is in the dashboard. * The cost sheet was shown to CPS/K12, and Cerritos will be the first to use the program. * Can be funded by different funding/avenues. CPS may need permission from CTE Dean or VP of school. * Course Connect Interest form due April 17, Cost sheet is for them to keep and show to deans/any persons in charge at the schools for approval. | -Course Connect Form due April 17th |
| V. Marketing Strategies – Classroom/Career Center Posters, Pens, Tablets | * SWP posters Signup sheet was passed around and signed by 17 staff. Will reach out to the remaining individuals and gather the information needed for posters. * CPP notepads and pens were passed out during meeting sign-in. | -Will reach out to the remaining individuals and gather the information needed for posters. (Responses due April 12) |
| VI. Discussion on Round 9 Funding:  A. Expectations of participants  B. Activities to meet Objectives  C. Budget  D. Timeline | * K12 pathway coordinators' input is needed. * Schools that have not hired anyone are behind (CPS/Full-time person) * Be realistic with budgets. If you have not asked for a COLA, can do so in Round 9 Budget Request. * Workgroup is meeting tomorrow; Lyla will be attending for Round 9. The budget will be needed in May/June. * Round 8 July 2024 - June 205, Round 9 July 2025 to June 2026 (Timeline) |  |
| VII. Other/Activity | * Objectives Activity - CPS/K12 Coordinators left Post-Its with comments under each objective.   **Post-It Comments:**   * Object 1- Build Pathways:   Meet with district staff to review and align CTE curriculum and pathways. Money for CCs to be able to host 2 yr partner  meetings/events with K12 LEAS for pathway development and dual enrollment. Review and assess sustainable CTE programs, align programs to the workforce. More professional development on the successful model of K12 career pathways. Ensure all existing K12 pathways have an updated map. Funds to hire support staff for K12 pathway activities and events.   * Objective 2 - Build Non-credit Pathways:   Review noncredit college courses to identify noncredit pathways to offer certificates. Collaborate and contact noncredit CTE programs and inform students of CTE program benefits. Outreach and focus on non-English speaking student participation. Build upon ESL credit classes and more middle school exploration of non-credit programs. Create CTE non-credit pathways such as computer science, IT, and healthcare. Explore a community needs assessment to explore non-credit workforce skills. ESL non-credit pathways for adult education studies.   * Objective 3 - Work-based Learning:   Increase the number of cooperative education classes. Career panel events for High School students. Collaborate to review curriculum to incorporate work-based opportunities through industry partnerships. Collaborate with CE faculty’s local industries to build apprenticeships and WBL events for K12 students. Summer internships. More examples of WBL strategies. Create a CTE advisory (deans) list for all CTE and K12 advisories. More availability for WBL experts to work with us on growing WBL. Implement WBL assessment tool.   * Objective 4 - Serve ALL Students:   Increase communication between professors and school sites (early alert system). Integrate student support services awareness at all partnering high schools. Money for extra support staff at each college to help with K12 dual enrollment registration and student support. Funds for faculty and LAUSD teachers, school buses, and stipends. Funds for support colleges to host bi-annual meetings/events with K12 partners for dual enrollment and career pathways. Look at best practices for unrepresented students (African American etc.) and look for ways to implement events and get parents/guardians involved. Ongoing needs assessment with K12 and CC collaborative meetings. Have bi-weekly check-ins with students during lunch. ESL non-credit pathway for undocumented high school students. SMC- has a young collegian program for 9-11th grade students, who take DE courses and receive 14 DE credits. Locate a connection with HS programs that support underrepresented students to start with these students as the first cohort. Obtain data about what are the student's targets for marketing and support. Review student success and interest in local alternative education schools. |  |
| VIII. Networking Lunch/Adjournment | * Meeting adjourned at 12:30 pm * Lunch/Networking until 1:30 pm |  |

**Presentation 1: (Please double-click on each to view the full PowerPoint)**

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**Presentation 2: (Please double-click on each to view the full PowerPoint)**

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