

**LA Co. Career Pathways Specialist Meeting  
Minutes – December 11, 2019  
Rio Hondo College - Quiet Cannon, Montebello, CA**

**Attendees**

| <b>College/Affiliation</b>      | <b>Name</b>          | <b>College/Affiliation</b>  | <b>Name</b>        |
|---------------------------------|----------------------|-----------------------------|--------------------|
| Bakersfield College             | Kylie Swanson        | Los Angeles Mission College | Magaly Rojas       |
| Burbank Unified School District | Diana Dysthe         | Los Angeles Mission College | Sophia Robles      |
| Centinela Valley UHSD           | Kim Irons            | Los Angeles Valley College  | Amanda Davies      |
| CCCCO - GPRC                    | Libby Curiel         | LA Trade Tech College       | Sandra Munoz       |
| Cerritos College                | Judy Fox             | Mt. San Antonio College     | L.E. Fosia         |
| Cerritos College                | Katie Mishler        | Mt. San Antonio College     | Marlyn Lanuza      |
| Citrus College                  | Michelle Yanez       | Mt. San Antonio College     | Joel Monroy        |
| East Los Angeles College        | Linda Bustamante     | Mt. San Antonio College     | Marie Tyra         |
| East Los Angeles College        | Mayra Rodriguez      | NexusEdge                   | Eddie Lin          |
| East Los Angeles College        | Vanessa Garcia       | Pasadena City College       | Isela Ocegueda     |
| El Camino College               | Coleen Maldonado     | RSCCD                       | Adriene Davis      |
| Glendale Community College      | Charlotte Augenstein | Rio Hondo College           | Lisa Blod          |
| Glendale Community College      | Isaac Pedraza        | Rio Hondo College           | Lyla Eddington     |
| Glendale Community College      | Emma Sanchez         | Rio Hondo College           | Shari Herzfeld     |
| LA County Office of Education   | Jearline Dixon       | Rio Hondo College           | Hsin-Neh Rogers    |
| LA County Office of Education   | Mary Sanchez         | Rio Hondo College           | Bruce Noble        |
| LA County Office of Education   | Rosa Valdez          | Santa Monica College        | Maria Leon-Vasquez |
| LA County Office of Education   | Anne Welsh-Treg      | Santa Monica College        | Nancy Cardenas     |
| Long Beach City College         | Ruth Amanuel         | Southwest College           | Lisa Lewenberg     |
| Long Beach City College         | Rio Medina           | West Los Angeles College    | Ashanti Lyles      |
| Long Beach City College         | Lizzette Villegas    |                             |                    |
| Los Angeles Harbor College      | Monica LaBenda       |                             |                    |
|                                 |                      |                             |                    |

| <b>Agenda</b>                | <b>Discussion</b>  | <b>Follow-up</b> |
|------------------------------|--|------------------|
| I. Welcome and Introductions | The meeting began at 9:35AM. Welcome and self-introductions were made around the room – Dr. Lyla Eddington, Project Lead SWP Career Pathways Specialist Program. |                  |

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| II. Approval of Minutes  | Minutes from the September 18, 2019 meeting were reviewed. Rio Medina moved that the minutes be approved as written and Monica LaBenda 2 <sup>nd</sup> the motion. The minutes were approved as written by unanimous vote.  |  |
| III. Review/Addition of Items to Agenda  | Lyla discussed format/agenda for meeting – first part will be review of material in the packets, followed by an update of Round 3 CPS funding as well as update on K-12 SWP funds.  |  |
| IV. Update of Round 3 Career Pathways Specialists Funding                      | December 31, 2019 is the deadline for funds to be exhausted for work done prior to December 31 for Round 2 Year 1 funding. Lyla will check-in regarding invoice and reporting due date from Alex Davis. Alex will send out memo to deans regarding soft deadline soon.  | .  |
| V. Round 4 Strong Workforce Program Funding for CA Pathways Specialist Program | <p>Allocations should be finalized by August 2020 but CEOs are working to adjust timeline for, participation agreements and will not be sent out until Rancho gets final allocation</p> <p>Round 4 – Lyla will be sending out a document/notification for Deans to sign and/or confirm whether or not they are interested in participating and what the focus will be – i.e., Dual Enrollment or Articulation, so that participants can identify their focus.</p> | Lyla will try to send out intent document in the next few weeks. |
| VI. Work Based Learning  | Focus for this year is to complete the assessment of what is in place and build on what is already in place. Career Pathways Specialists will need to work with folks at campus to collect data. Based on what is in place, Work Based Learning strategies should be implemented into each Career Pathway.  |  |
| VII. Career Pathways Specialists Implementation Report                         | <p>CPS Implementation Report -</p> <ul style="list-style-type: none"> <li>a. Assessment status – two documents were distributed for review summarizing the Fall 2019 data. Lyla will present to LAOCRC in January.</li> <li>b. Lyla would like to congratulate folks on overall data documenting the number of students we’re serving; return on investment is great in terms of what we receive to fund this program.</li> </ul>                                 | Complete by January 15, 2020 conference call.                    |
| VIII. Dual Enrollment as part of a Career Pathway Presentation                 | Dual Enrollment as part of a Career Pathway - Kylie Swanson, Bakersfield CCD  | PowerPoint presentation will be made available to CPS.           |

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|  | Discussed DE as a planned sequence of events – 2 CTE classes at HS in same occupation because 1 course is not enough of a foundation; sequence helps them to understand benefits and career opportunities available.   |  |
| IX. Brainstorming Collaboration Strategies for K12 Pathway Coordinators working w/ LA Region CPS | <p>Brainstorming – K-12 SWP Pathway Coordinator</p> <p>Lyla reviewed PowerPoint - mission is to lead to entry level employment (living wage); K12 Pathways Coordinators for each of the 72 colleges and will be housed at the LEA – review of solution – bringing 3 entities together and they will help provide tech assistance to secondary education in order to align pathway at that level. Regional Consortia will select LEAs to host Pathway Coordinators; current LEAs who hosted CTEIG Technical Provider will be the LEA.</p> <p>How can we make this model work in LA CO.? We have a CPS at each college, how will the K12 Pathway Coordinator interface with you? How will you interact and what would you recommend, how would you design it? K12 Pathway Coordinator will be named by May 1, with training session scheduled for June 1-2,2020.</p> |  |
| X. Additional Items  |  |  |
| XI. Proposed Schedule of Meetings  | <ul style="list-style-type: none"> <li>a. <b>Quarterly Meetings at Quiet Cannon:</b> 3/18/20; 6/17/20</li> <li>b. <b>Monthly Calls (3<sup>rd</sup> Wednesday when not mtg. for quarterly mtg.):</b> 1/15/20; 2/19/20; 4/15/20; 5/20/20</li> </ul>  |  |
| XII. Spring Professional Development Conference  | <ul style="list-style-type: none"> <li>a. CCCAOE – March 11-13, 2020, Sacramento CA</li> <li>b. NCPN – Career Pathways Leadership (CPL) Cert. – February 10-11, 2020, Las Vegas NV</li> </ul>  |  |
| XIII. Working Lunch  | Individual Questions/Comments – All  |  |
| XIV. Adjournment   | Meeting adjourned after lunch.   |  |