

LA Co. Career Pathways Specialist Meeting

Minutes – December 16, 2020

Zoom Video Conference

Last Name	First Name		Last Name	First Name
Amanuel	Ruth		Irons	Kim
Antrobus	Rachel		Kennedy	Therese
Arnold	Ross		LaBenda	Monica
Augenstein	Charlotte		Leon-Vazquez	Maria
Berkman	Nicole		Lewenberg	Lisa
Bollella	Allie		Lin	Eddie
Burch	Vickie		Lippert	Erin
Canela	Marisela		Lyles	Ashanti
Cardenas	Nancy		Maldonado	Coleen
Castellon	Carlos		Medina	Rio
Childers	Audrey		Mishler	Katie
Cueto	Kenia		Mulcahy	Christina
Davies	Amanda		Riddell	Jeanie
Dean	Michael		Rodriguez	Mayra
Dysthe	Diana		Sanchez	Emma
Eddington	Lyla		Schweers Ganga	Krista
Fernandez	Margaret		Tyra	Bob
Foell	Amy		Tyra	Marie
Foster	David		Welsh-Treglia	Anne
Garcia	Vanessa		Yanez	Mercy
Hayes	Laura		Yorke	Carla
Herzfeld	Shari			

Agenda	Discussion	Follow-up
I. Welcome and Purpose of Call – Dr. Lyla Eddington	Dr. Lyla Eddington, Project Lead SWP Career Pathways Specialist Program began the meeting at 9:36AM. Dr. Eddington welcomed the group and briefly discussed meeting agenda.	

II. Approval of Minutes	Minutes from September 16, 2020 meeting were reviewed. A request was made by Emma Sanchez to include her on list of meeting participants. Emma moved that the minutes be approved with the addition of her name added to the list of participants and Maria Leon-Vasquez 2 nd the motion. The minutes were approved by unanimous vote.	
III. Update on Career Pathways Specialists Funding Round 2, Year 2 ending Dec 2020	Regarding spending deadline - rule is clear, all purchase orders (POs) must be issued by end of December 2020 to spend money; CTE deans are aware but a reminder may help speed the process along if planning to utilize the 120K.	
IV. Update on Career Pathways Specialists Funding Round 3 (\$150,000) ends Dec 2021	Round 3 is the current round of funding allocated at \$150,000. Lyla suggested that CPS review budget and have a plan for spending. She also recommended that spending plan should not include any face to face meetings until fall 2021. Plan for virtual activities can include faculty stipends to meet virtually, etc.	
V. Update on Career Pathways Partnerships Project Funding Round 4 a. Name Change of Project to Career Pathways Partnerships 1/1/2021 b. Agreements with Fiscal Agent coming out 2021	Approval notice was just sent out and will be \$150,000 for each of the 19 partners. There will be a project name change beginning July 1 st . Regarding budget – Lyla recommends to CPS to develop a 1-year budget, through June of 2022, for salary purposes. Agreements with Rancho Santiago Community College District will not be out until after first of the year.	Question regarding future funding - we will have to wait and see when the budget comes out. Typically a 5 year cycle usually so may be 1 more round but nothing has been announced.
VI. Update on K-12 SWP Funding a. Fiscal reporting – Due December 18 b. Match requirements c. Round 4 – Spring 2021 – Preparation Strategies	<ul style="list-style-type: none"> a. Fiscal reporting: Report is due December 18 – if you were a partner they will need a match statement from you and backup documentation if required so be prepared to provide. b. Match requirements vary by district. Be sure to check with Fiscal Agent’s Business Office. c. Round 4: Spring 2021 – Preparation Strategies: role out in spring of 2021, begin to strategize now and reach out to those LEA’s that haven’t been funded before. 	

VII. Career Pathways Specialists Implementation Reporting – as of 10/1/20	Dr. Eddington reviewed summary report and corresponding data. Our outreach is phenomenal and visible by our data. Report is a duplicate count of high school students. The goal this year will be to drill down to all HS to ensure all in our services areas have been contacted. Marie Tyra commented that working with Adult Education can be tricky. They include education beyond job up training.	We will review numbers for accuracy. Our office will email reports out when we are back in January and review on January call.
VIII. CTE Mapping for LA County – Presenters: Rachel Antrobus & Allie Bollella, WestEd a. What does the data demonstrate? b. How can we use this data? i. Developing & Revising K14 Career Pathways ii. K12 SWP Round 4 Projects	As discussed at the September quarterly meeting, Lyla worked with WestEd staff to facilitate the completion of LMI data analysis and mapping for LA County, similar to what was done in the North/Far North region. Report and presentation was made by WestEd.	Presentation link provided below: WestEd Presentation 12.16.2020
IX. Proposed Schedule of Meetings	Quarterly Meetings: March 17, 2021; June16, 2021 Monthly Calls (3rd Wednesday when not mtg. for quarterly mtg.): January 20, 2021; February 17, 2021; April 21, 2021; May 19, 2021	
X. Adjournment	Meeting adjourned at 12:02PM.	